



Schedule • 1/28/19 – 2/1/19 • Near West American Job Center

Monday 1/28/19

Activity Name	Organization	Start/End Time	Location	Open to walk-ins?
Lobby Table: ABE/GED	Able	9am to 10:30am	Lobby	Yes
IT Bridge Class	Able	9am to 4pm	Lab A	No
Adult Ed TABE Testing	Able	9am to 2pm	Lab B	No
TAA Check-in Meeting	Able	2pm to 3pm	222	No
Front of the House Check-in Mtgs	Able	2:30pm to 5pm	223	No

Tuesday 1/29/19

Activity Name	Organization	Start/End Time	Location	Open to walk-ins?
ABE/GED Classes	Able	9am to 4pm	322B	No
Up2Us Sports Meeting	Up2Us	10am to 12pm	222	No
Workshop! Resume Basics	Partnership	10am to 12pm	Lab A	Yes
Workshop! Microsoft Office Basics	Partnership	12pm to 2pm	Lab A	Yes
WIOA Orientation	Able	12:30pm to 2pm	218	Yes
Job Search Work Team	Able	1pm to 3pm	310	No

Wednesday 1/30/19 *see note on reverse

Activity Name	Organization	Start/End Time	Location	Open to walk-ins?
Lobby Table: DHS	DHS	9am to 4pm	Lobby	Yes
Lobby Table: Instituto	Instituto	9am to 1pm	Lobby	Yes
TAA Check-in Meeting	Able	8:30am to 9:45am	222	No
ABE/GED Classes	Able	9am to 4pm	322B	No
WIOA TABE (testing)	Able	9am to 4pm	Lab A	No
TAA Check-in Meeting	Able	9am to 9:30am	223	No
WIOA Orientation	Able	9am to 11am	218	Yes
Workshop! My Skills, My Goals: The Targeted Job Search	Able	9:15am to 10:45am	322A or online	Yes: Walk in or pre-register by calling 855-994-8300.
TAA Check-in Meeting	Able	10am to 10:30am	223	No
WIOA Crash Course	Able	1pm to 2:30pm	218	Yes
Outreach Task Force Meeting	Able	2pm to 3pm	310	No
WIOA Training Guidance Workshop	Able	2:30pm to 3:30pm	218	No

Thursday 1/31/19

Activity Name	Organization Responsible	Activity Start/End Time	Location	Open to walk-ins?
Lobby Table: WIOA	Able	9am to 12pm	Lobby	Yes
ABE/GED Classes	Able	9am to 4pm	322B	No
IT Bridge Class	Able	9am to 4pm	Lab A	No
Workshop! Interview Success: All the Answers	Able	9:15am to 10:45am	Lab B or online	Yes: Walk in or pre-register by calling 855-994-8300.
TAA Check-in Meetings	Able	9:30am to 12pm	222	No
IT Team Meeting	Able	9:30am to 11am	223	No
Job Corps Orientation	Job Corps	10am to 11:30am	322A	Yes
TAA Check-in Meeting	Able	2pm to 3pm	222	No

Friday 2/1/19

Activity Name	Organization Responsible	Activity Start/End Time	Location	Open to walk-ins?
Lobby Table: St. Anthony	St. Anthony	9am to 4pm	Lobby	Yes
TABE Session (testing)	Able	9am to 4pm	Labs A/B	No
Able Workforce Services Meeting	Able	8:30am to 1pm	322A/B	No
Construction Works Meeting	Able	1pm to 2pm	322A	No



Workforce Wednesday

- *Workforce Wednesday continues to grow!* Last week we had 8 employers and 54 job seekers. Thank you to everyone who helped with promotion.
- Our February Workforce Wednesday will be on **2/20/19** from 1pm to 3pm. Flyers are already available in the lobby.
- Do you know of an employer who would like to attend? If so, just connect the employer to Gabrielle Bell at gbell@nationalable.org.

*Inclement Weather

- It is likely that National Able will be closed this Wednesday due to the extreme cold temperatures we're expecting. We should know by Tuesday afternoon and will post an announcement right away.
- Please know we are closely monitoring the building temperature, but still recommend wearing layers on Wednesday and Thursday in particular.
- If you have questions/concerns about how inclement weather is affecting the center, either contact your supervisor or Angela at alopez@nationalable.org.

Careers de Mayo 2019!

- **Save the date: May 15th**
- Our next planning meeting is 2/7/19 at 2:30pm in 322A. Visitors are welcome!

Pilsen Staff & Agencies: Do you have an upcoming event or an announcement you would like to post? Do you see a mistake? If so, please email Angela at alopez@nationalable.org and Evelyn at espigner@nationalable.org.