1. Complete and Earn Basic Vocational Certificate
2. Complete National Career Readiness Certificate (NCRC)
3. Attend Employment Strategies Workshop
4. Attend Support Course
5. Attend ACE Training and Follow-Up Course
6. Retake placement tests when necessary
7. Complete periodic surveys
8. Keep in contact with Program Coordinator:
   1. Update with job information
   2. Update with progress in classes
   3. Communicate any challenges that may arise