



Waubonsee Community College NAS 101, Basic Nurse Assistant Training

I understand that enrolling in Waubonsee Community College's NAS 101, Basic Nurse Assistant Training program means I must follow all policies and procedures. The policies and procedure includes the following:

Grading Policy:

Students must maintain a 78% test average or higher in the class starting on the first day of class. If at any time a student fails to maintain a 78% average, the student is dropped immediately from the class. **Fail first test = dropped.**

Attendance Policy:

Class attendance is required. Students are allowed to miss **one** lecture based class and **one** clinical based class. If a student misses more than one lecture based class or more than one clinical based class for any reason, the student is dropped immediately from the class. If a student is late for class or clinical, the student will be documented as missing half a day of class. If a student leaves early from class or clinical, the student will be documented as missing half a day of class. The missed half day will count towards the allowed missed classes.

Drug Screen:

Students are required to pass a drug screen. If a student's drug screen comes back positive for drugs or a student fails to have the drug screen completed before the due date, the student is dropped from the class.

Background Check:

Students are required to attend an orientation prior to enrolling in Waubonsee Community College's Basic Nurse Assistant Training program. See advisor for dates and times of orientation. During orientation, students will need to bring a \$25.00 check or money order for a background check. Students are required to complete a criminal background check required by the State of Illinois to enter the clinical portion of the class. This background check will be scheduled before the start date of class. If the results from the background check show any activity which is deemed to be a disqualifying conviction, the student will be dropped from the class.

No restrictions:

Students are required to participate fully with no restrictions in the Basic Nurse Assistant Training program to provide safe care for residents/patients at clinical, themselves, and others. Restrictions may consist of back injuries, knee/leg injuries, recent surgeries, pregnancy, etc. Students are required to have no restrictions from a healthcare professional or themselves.

I also understand the following:

1. The above policies and procedures are not the only policies and procedures for NAS 101, Basic Nurse Assistant Training. The NAS 101, Basic Nurse Assistant Training instructor will go over the complete list of policies and procedures in class.
2. If a student is in a grant funded program which helps fund this class, a student dropped from class will not be able to use grant funds to take the class again.

A copy of this authorization shall be considered as effective and valid as the original.

By signing below, I certify that I have read and understand the above information.

PRINTED NAME

STUDENT SIGNATURE

DATE